This is the best place to find information about our class including homework assignments and test/quiz dates. You can also access the PowerPoint presentations used in class. If you are absent, you can view the slides online and attempt to complete the homework so you will not be behind upon returning to class.

## EXPECTATIONS:

Be prepared for class - bring all books and materials to class daily and be ready to work.
$\checkmark$ Be in the classroom and in your assigned seat when the bell rings.
$\checkmark$ Show respect for yourself, your peers, and the teacher. This includes omitting vulgar or offensive language, or put-downs while in this class.
$\checkmark$ Do your own work. Cheating or copying will not be tolerated. You will receive a zero on the task and your parents will be contacted.
$\checkmark$ Actively participate in class - ask questions and complete all the required work.
$\checkmark$ No food or drink other than bottled water in the classroom.
SUGGESTED SUPPLIES: Supplies should be brought with you to class everyday!

- Three-ring binder - A three-ring binder is recommended to help you stay organized. Keep your graded assignments and organize your homework and notes in the binder as well. Organized information is a valuable resource when preparing for graded assessments.
- Pencils \& erasers - Work is to be done in pencil and must be neat and legible.
- Calculator - Not having a calculator will NOT excuse you from doing class work; so if you need it, bring it! We do have a classroom set of graphing calculators that you may sign out for use during class, however you must first get a permission slip signed by your parent/guardian.
- A spiral notebook or loose-leaf paper in the three-ring binder.


#### Abstract

ABSENCE POLICY: If you are absent from class, it is your responsibility to find out what you missed. If you miss a content quiz or test you will be expected to take the quiz or test the day you return to class. Failure to do so will result in loss of points.


GRADES - There are several ways to earn points in this class. All assessments will be announced in advance; either days before, or at the beginning of the hour.

## Always study, practice and ask questions. Be prepared!

1. Tests (40\%) - Tests will be given at the end of each unit or on a collection of units. Expect a test about every three weeks, usually on Friday. If you are absent the day of the test, you will be required to make up the test the day you return unless arrangements have been made with the teacher. If you are absent the day or days before the test you are still responsible for taking the test on the assigned day. Retakes are available for this assessment. (Retake, Make-Up, and One Page of Notes)
2. Quizzes (30\%) - Quizzes are given throughout the unit at various times. These quizzes will asses content being taught in the current unit as well as skills that that have been taught/learned in previous courses. Some common types of quizzes are described below.

- Skills Review Quiz - This quiz assesses previously taught/learned skills essential to learning the material in this course. It also focuses on preparation for the Michigan Merit Exam. The assessment will be given at the beginning of each week. It will be graded biweekly. (No make-up, No notes)
- Content Quiz - This assessment will be given in the middle of the unit to assess progress on current material. Students will be asked to complete these quizzes without any notes so an accurate measure of progress can be obtained. Retakes are available for this assessment. (Retake, Make-Up, and No Notes)

3. Checkpoints (20\%) - Homework will be assigned on class days. To your benefit, complete the entire assignment and keep it in your binder or notebook, making sure to denote any questions to be answered during class discussion. Some homework problems will be done in class, and there will be time to ask questions. You are responsible for making the necessary corrections on your homework. While daily homework assignments are not graded for correctness by the teacher, homework practice will be assessed by way of quizzes with questions that are similar to the assigned homework problems. You may use your completed homework and/or notes on these assessments. (No make-up, Written notes)
4. Other ( $\mathbf{1 0 \%}$ ) - This category consists of material chosen at the discretion of the teacher but may include journal assignments, warm-up/bellwork, classwork, FLEX activities, Reading Apprenticeship activities, and/or projects.

Retake POLICY: You have the opportunity to retake content quizzes and tests in this class. However, you must follow this procedure:

1) You must have the homework complete and/or present test corrections to retake the content quiz or test.
2) You must first come to tutoring either during FLEX or before/after school for help on the incorrect problems.
3) The retake must be done within one week of when the assessment is returned to the class.
4) At the teacher's discretion, when retaking a test you will be asked to use no notes or to use the original reference sheet.
5) At the teacher's discretion, a parent signature could be required in order for a content quiz and/or test to be retaken.

## GRADING SCALE

A 92-100
A- 89-91
B+ 85-88
B 80-84
B- $\quad$ 74-79
C 67-73
D 60-66

Final Grade for Semester (subject to change)
First marking 40\%

Second marking 40\%
Midterm/Final Exam 20\%
E 1-59

BOTTOM LINE: You are presented with a choice of whether or not you are going to take the responsibility for your education. You can choose to follow the guidelines listed above to succeed, or you can choose to disregard them. Remember, there are always consequences for your actions, whether they are positive or negative. What you put into this class is what you will get out of this class, i.e. garbage in, garbage out. The choice is yours, the responsibility is yours, the only question is which choice are you going to make?

If you choose to follow the guidelines above, and are willing to make a commitment to be successful in this course please fill out the portion below with your parent/guardian and return to:

## Ms. Mallory Hiser ~ Room 315

## STUDENT:

I, $\qquad$ understand the expectations, and information outlined above. I also understand that it is my choice to succeed or to fail. I will accept the responsibilities for the choices that I make in this class.

Student Signature
Date

## PARENTS/GUARDIANS:

My child has discussed the outlined course description with me. I understand and will support the effort to help my child succeed in this class.

Parent/Guardian Signature

Teacher Signature
***If you would like to be emailed about your student's progress in the class, please write your email address below and I will use this email as the first means of communicating with you.


Email address:

